



CITY OF KAMLOOPS

BUILDING INSPECTION DIVISION

GUIDE TO

COMMERCIAL BUILDING PERMIT APPLICATIONS

This guide has been prepared to provide convenient information only. It is neither a by-law nor a legal document. If any contradiction between this guide and the relevant municipal by-laws and/or applicable codes is found, such by-laws and/or codes shall be the legal authority.

**CITY OF KAMLOOPS
COMMERCIAL APPLICATION CHECKLIST**

NOTE: Applications will be processed faster if ALL required information is provided. Incomplete information will delay processing and may result in your application being returned to you.

Project Address _____

Applicant _____

Contact Person _____ Phone _____ Cell _____ Fax _____

REFER TO THE ATTACHED BOOKLET FOR EXPLANATIONS OF THE ITEMS LISTED BELOW

All applicable items **MUST** be submitted when making application. Each item below **MUST** be checked as PROVIDED or NOT PROVIDED.

1.0	GENERAL INFORMATION	PROVIDED	NOT PROVIDED
1.1	Four Complete Sets of All Plans		
1.2	Building Permit Application Form		
1.3	Certificate of Title		
1.4	Letter of Authorization		
1.5	Restrictive Covenants		
1.6	Letters of Assurance		
1.7	Geotechnical Engineer's Report		
1.8	Building Code Analysis		
1.9	Public Health Approval		
1.10	Contractor's Business Licence Number		
1.11	Development Permit Area		
1.12	Securities		
2.0	SITE PLANS	PROVIDED	NOT PROVIDED
2.1	Building Location		
2.2	Parking Layout		
2.3	Garbage Bin Enclosure Location		
2.4	Garbage Bin Enclosure Details		
2.5	Road Access Location/Details/Dimensions		
2.6	Site Services/Details		
2.7	Water Meter Size/Chamber Details		
2.8	On-Site Road Plan/Profiles/Details		
2.9	Fire Hydrant Locations		
2.10	Fire Sprinkler/Standpipe Siamese Connection Location		
2.11	Fire Flow Calculations		
2.12	Landscape Plan/Estimate		
2.13	Rooftop Screening		
3.0	BUILDING PLANS	PROVIDED	NOT PROVIDED
3.1	Professional Seal on Plans		
3.2	Architectural Plans		
3.3	Structural Plans		
3.4	Mechanical Plans		
3.4	Plumbing Plans		
3.4	Fire Suppression Plans		
3.5	Electrical Plans		

APPLICANT'S SIGNATURE _____

DATE _____

ACCEPTED BY _____

DATE _____

CITY OF KAMLOOPS COMMERCIAL APPLICATION GUIDE

1.0 GENERAL INFORMATION

1.1 FOUR COMPLETE SETS OF ALL PLANS

The building plans submitted at the time of application are distributed and processed simultaneously by the Building, Planning, Engineering and Fire Departments.

These departments may be checking the same information on the plans to satisfy different regulations. For example, on-site access roads are reviewed by the following departments for the following reasons:

- Building and Fire Department Ensuring adequate firefighting vehicle access.
- Engineering Department Ensuring adequate garbage truck maneuvering space.
- Planning Department Satisfying zoning regulations for width, parking and vehicle maneuvering.

For this reason it is very important that all four sets of plans are EXACTLY the same. This ensures all reviews are based on the same information.

If revisions or modifications are made during the processing of the applications, four copies must be submitted directly to the Building Inspection Division. The Commercial Plan Checker will distribute the changes to the necessary departments.

In most cases, commercial construction projects require that the plans be sealed by a Registered Professional Engineer or Architect. Consult with the Plan Checker when making an application. (SEE SECTION 3.1)

1.2 BUILDING PERMIT APPLICATION FORM

see appendix A

The building permit application form provides the City with the basic information required to process your building permit. It is absolutely necessary that ALL blanks on this form be filled in. Any information lacking at this point will delay the start of processing the application.

- C Number of Dwelling Units is only applicable if residential dwelling units are being created.
- C Total Construction value refers to the finished VALUE of the work. This includes material AND labour costs also known as the contract price.

1.3 CERTIFICATE OF TITLE

see appendix B

A copy of the current Certificate of Title is required for all new construction and additions excluding interior renovations and government owned projects.

The Certificate of Title provides the City with proof of ownership of the property as well as listing covenants, easements and right-of-ways.

A Certificate of Title is available at the following address:

(Court House Building)

**Land Titles Office
455 Columbia Street
Kamloops BC V2C 6K4
(250) 828-4455**

Note: There is a charge for obtaining this document.

1.4 COVENANTS

see appendix C

A copy of all restrictive covenants registered in favour of the City of Kamloops on the Certificate of Title must be provided with the building permit application. These documents are available at the Land Titles Office as noted above.

Note: There is a charge for obtaining this document.

1.5 LETTER OF AUTHORIZATION

see appendix D

A letter of authorization must be completed and submitted when the person making an application is not the registered owner of the property. The letter must be signed by the registered owner.

1.6 LETTERS OF ASSURANCE

see appendix E

Letters of Assurance form part of the B.C. Building Code and are an “Assurance of Professional Design and Commitment for Field Review” by a Professional Engineer or Architect. These letters are not required for all projects. The requirements for submission of Letters of Assurance may be found in Section 2.6 of the B.C. Building Code. They apply mainly to buildings falling within the scope of Part 3 of the Building Code or to buildings with structural components that fall within the scope of Part 4 of the Code.

Further information on Letters of Assurance may be obtained by consulting your Architect or Engineer or by contacting the Building Inspection Division.

1.7 GEOTECHNICAL ENGINEER’S REPORT

A Geotechnical Engineer’s report is required to be submitted for all new major commercial, industrial and residential development. This report is in addition to the standard Letters of Assurance required by the BC Building Code. The report will provide detailed information on site conditions dealing with soils, corrosivity, drainage requirements, slope stability, etc.

1.8 BUILDING CODE ANALYSIS

see appendix F

A Building Code Analysis provides the Building Inspection Division with an overview of the approach used by the designer to obtain code compliance. The degree to which the analysis is conducted is dependent of the complexity of the construction project.

Basically, the analysis will provide information such as the building area, building height in storeys, construction type (combustible or non combustible), spatial separation requirements, and relevant sections of the code used to establish building size and height limitations.

Minor construction projects may not require a code analysis to be completed, but when provided, will expedite processing of the application. The more thorough the analysis the sooner the permit may be issued.

1.9 PUBLIC HEALTH APPROVAL

see appendix G

If your project involves the installation or renovation of any of the following types of facilities, you will require approval from the South Central Health Unit (Public Health Inspector) prior to issuance of the building permit.

- Public food preparation
- Sewage disposal system other than the municipal sanitary sewer
- Public swimming pools

For further information contact the South Central Units at:

**South Shore: 519 Columbia Street
Kamloops BC
828-4411**

**North Shore: 905 Southill Street
Kamloops BC
554-6200**

Other Agencies:

- Information dealing with Electrical Permits may be obtained from:

**Provincial Electrical Inspector
546 St. Paul Street
Kamloops BC
828-4530**

- Information dealing with Gas Permits may be obtained from:

**Provincial Gas Inspector
546 St. Paul Street
Kamloops BC
828-4530**

1.10 CONTRACTOR BUSINESS LICENCE NUMBER

see appendix H

All general contractors, subcontractors and owner/contractors are required to maintain a valid business licence while conducting a contracting business in the City of Kamloops. A business licence number is provided when the business licence is approved. On-site and home-based contractors can usually obtain a business licence number within two or three days. Commercially located contractors can take up to three weeks to obtain a business licence number.

Mandatory Trade Qualifications Certificates are required to be produced upon application for specific trades. The trades are:

- Plumbing, steam fitting, pipefitting and sprinkler fitting
- Roof, damp and waterproofing
- Refrigeration
- Sheet Metal
- Electrical
- Alarms and security systems

Business licence fees for contractors range from \$121.00 for one subtrade to \$242.00 for a general contractor. New applications for business licenses can be submitted at the same time as the building permit application. Fees are payable with the business licence application.

Applications are available at the Development Services Department, Business Licence Division, 105 Seymour Street, telephone 828-3481.

1.11 DEVELOPMENT PERMIT AREA

There are several areas of the City that are designated "Development Permit Areas".

- City Centre - covering the area between the Overlander Bridge to the Yellowhead Bridge, south to Columbia Street and including the Government Precinct and the west end neighbourhood.
- Westsyde Core Area - covering the area between Overland Drive and Jensen Road from Westsyde Road to Bank Road.
- Pineview Valley - covering the Fraserview property adjacent to Copperhead Drive.
- Tranquille Gardens - covering the Fulton Place development near the Airport.
- Southwest Sector Commercial - covering lots at the intersection of Pacific Way and Hillside Drive.
- Mount Dufferin - covering BC Lands and BCBC properties in the Mt. Dufferin area.
- Tranquille Road - covering lots adjacent to Tranquille Road from the Overlander Bridge to Fortune Drive.
- Sahali Commercial Area - covering the area at the intersection of Columbia Street, McGill Road and Summit Drive and extending south to Notre Dame Drive but excluding properties east of Columbia Street.

An applicant should make inquiries to the Community Development Section to determine if the proposed development is located in a "Development Permit Area". New areas are added from time to time.

The purpose of a Development Permit Area is to vary or supplement the provisions of a by-law (i.e. Zoning By-law) or to specify certain design guidelines regarding the form and character of the proposed development. All new Development Permits or amendments to existing permits require City Council authorization prior to issuance. A Public Hearing is not necessary, nor is the notification of the adjacent property owner/tenants in occupation.

Applications are processed by the Development Services Department, with the involvement of other City Departments, Provincial Ministries and outside agencies as necessary. The average processing time is eight to ten weeks.

1.12 SECURITIES

Securities are required to be posted for maintenance of the construction site, City property, City utility installation and for 100% of the value of landscaping. Securities are required to be posted prior to the issuance of a building permit and may be in the form of cash or an irrevocable letter of credit (*see required form - Appendix L*). Maintenance and landscape securities will be refunded upon completion of the required work. Public services and utility securities are released upon completion of work except for a 5% holdback for a one year warranty period.

2.0 SITE PLANS

2.1 BUILDING LOCATION

The location and size of the building must be identified on the site plan (drawn to a standard scale). This is to ensure that the proposed development conforms to the setback requirements of the Zoning By-law and spatial separation requirements of the B.C. Building Code. The site plan should also indicate the following information:

- Lot coverage
- Floor area ratio
- Density
- Setback distances from lot lines
- Building height
- Parking provided
- Landscaping provided
- Garbage bin location
- Road access location

2.2 PARKING LAYOUT

The location and size of parking stalls (including all driveways and maneuvering aisles) must be identified on the site plan (drawn to a standard scale). This is to ensure that the proposed development has adequate on-site parking. Division Fifty-Two of the Zoning By-law specifies parking requirements. The following items are some standard requirements of the Zoning By-law:

- All parking areas (including driveways) must be located a minimum distance 1 m from street lot lines. This area must be landscaped and is intended to screen the parking area. Vehicles are not permitted to project over the area.
- Standard sized parking stalls must be a minimum of 2.7 m wide by 5.7 m in length. A maximum of 25% of the required number of parking stalls may be designated for small cars (2.5 m wide by 4.9 m in length).
- All driveways and maneuvering aisles for two-way traffic must be a minimum of 7.3 m wide.

2.3/2.4 GARBAGE BIN ENCLOSURE LOCATION AND DETAILS

see appendix I

The site plan must show the location of a commercial garbage bin enclosure having minimum inside dimensions of 3.3 m wide by 2.0 m deep (per bin). The location must allow for direct and convenient access for collection vehicles, and must be approved by the Public Services and Operations Branch (Engineering Department). Access must be designed for an SU9 vehicle having a turning radius of 15 m. The bin location should be close to the property entrance as feasible, to minimize on-site travel by collection vehicles without having them back onto a public roadway. Applicants should refer to City of Kamloops Garbage Enclosure Guidelines for further information regarding design criteria.

2.5 ROAD ACCESS LOCATION/DETAILS/DIMENSIONS

The site plan must show the requested location(s) for access. It must indicate distances from property lines and access widths as well as any off-site items that may affect access construction (i.e. utility poles, manholes, trees, etc.). The City of Kamloops will perform any approved curb/gutter/sidewalk modifications at the applicant's expense.

2.6 SITE SERVICES/DETAILS

The site plan must show all site servicing including preferred size and location of service connections required for the proposed development. All on-site drainage must be collected and piped to the City storm sewer system. Where a storm sewer system is not available for connection, an alternate method of disposal must be identified, and design details provided. Professional Engineered designs will be required for any proposed rock pits. Any required off-site work will be performed by the City at the applicant's expense. Permit fees will apply for any required road right-of-way usage permit, i.e. canopies that project into the road right-of-way.

2.7 WATER METER SIZE/CHAMBER DETAILS

All domestic and irrigation water usage must be metered. A water meter size must be provided as well as the installation design. Where work is proposed to an existing structure, written confirmation must be provided that all domestic and irrigation water usage is being metered and that the existing service/meter is adequate for the proposed usage. A 25 mm conduit is required from the water meter to an appropriate location for the mounting of a remote reader. The remote reader will be installed by the City. Water meters are to be purchased from the City of Kamloops.

2.8 ON-SITE ROAD PLAN/PROFILE/DETAILS

On-site roadways require complete plan/profile drawings including the following information:

- Road widths
- Horizontal curve radii
- Vertical curve data
- Road grades
- Typical cross sections

2.9 FIRE HYDRANT LOCATIONS

The site plan must indicate the locations of all additional fire hydrants. Fire hydrants are to be located in accordance with the requirements of the City of Kamloops Design Manual and the British Columbia Building Code. Fire hydrants shall generally be located at street intersections and midway along long blocks. Hydrant spacing is not to exceed 150 meters nor should any residence be more than 150 meters from a hydrant.

One fire hydrant is required for each 1050 IGPM of required fire flow.

The anticipated capacities for each of the additional fire hydrants is to be provided.

Water supply systems and hydrants on private property are to conform to requirements of Fire By-law No. 10-16 including:

- shall conform to the City of Kamloops Engineering specifications;
- prior to proceeding with construction of any new water system or expansion of an existing system, the applicant shall submit plans of the proposed fire hydrant locations and all components of the water distribution system to the Fire Chief for review, and
- the installation of the fire hydrant system shall be designed and supervised by a Professional Engineer. Upon completion of all work the project engineer shall submit a sealed letter certifying all work was done in conformance with City specifications and that the fire hydrant and water system function as designed.

2.10 FIRE SPRINKLER/STANDPIPE SIAMESE CONNECTION LOCATION

Fire & Rescue Services connections for sprinkler and standpipe systems are to be situated at the principal entrance to the building and within 45 meters (travel distance) of a fire hydrant (see BC Building Code).

2.11 FIRE FLOW CALCULATIONS

see appendix J

Water supply systems shall conform with City specifications and be installed to be capable of providing fire flows as determined by the latest issue of "Water Supply for Public Fire Protection" published by the Public Fire Protection Survey Services and the Insurance Bureau of Canada.

Required fire flow calculations, based on Fire Underwriters Survey, must be provided. Note the attached sample calculation.

2.12 LANDSCAPE PLAN

see appendix K

A detailed landscape plan prepared by a landscape architect or landscape contractor must be submitted with the building permit application. Issuance of a building permit may not be delayed pending approval of the landscape plan. A review of the landscape plan is performed by the Community Development Section during construction of the proposed development. The landscape plan must be approved and the landscaping work completed prior to the issuance of an occupancy certificate.

Any boulevard areas adjacent to the proposed development site must be landscaped. The detailed landscape plan must address the following items:

- Type of planting material (including ground cover)
- Quantity of planting material
- Size of individual plants
- Location of individual plants
- Type of edging to separate planter beds from asphalt and sod areas
- Note if underground irrigation will be provided

For further information contact the Community Development Section and obtain a copy of their landscaping brochure.

2.13 OUTDOOR AND ROOFTOP SCREENING GUIDELINES

OBJECTIVE:

Screening of outdoor and rooftop service installations shall be provided to maintain an aesthetic appearance and reduce the effects of such installations on adjacent properties and public space.

The City of Kamloops Zoning By-law 5-1-2001 currently states the following with respect to rooftop screening for all multi-family, commercial, institutional and industrial zones:

"Rooftop service equipment including mechanical, electrical or other service equipment shall be screened from the view of adjacent roadways and properties."

In endeavouring to enforce this regulation the Development Services Department will use the following guidelines:

- Parapet details are encouraged to provide the required screening.
- Individual screens shall be provided where changes in elevation or similar conditions exist which prevent parapets from providing adequate screening of equipment.
- Rooftop utilities without exterior appurtenances may not require screening where they are painted or finished to be as inconspicuous as possible. Details, including photos or similar illustration, are required by Development Services staff to determine if this option is acceptable.
- Screening materials shall be:
 - a) complementary with facade materials and colours;
 - b) designed in a manner to be complementary to building design including, but not limited to, form and scale;
 - c) designed to provide an opacity of not less than 80% when viewed from its intended perspective;
 - d) kept in repair or in a proper state of preservation;
 - e) constructed with low maintenance materials; and
 - f) painted or finished to reduce the effects of the weather.
- Rooftop details shall be submitted with Zoning By-law amendments, Development Permit and Building Permit applications and should be shown on all elevation drawings.

3.0 BUILDING PLANS

3.1 PROFESSIONAL SEAL ON PLANS

Plans for commercial, industrial and multiple family residential projects may require the seal of a Registered Professional Engineer or Architect. The necessity for a seal will depend on the size of the project, the applicable part of the building code and whether or not professional letters of assurance are being submitted. Generally, if the letters of assurance are required, plans must be sealed.

3.2 ARCHITECTURAL PLANS

Architectural plans are usually prepared by an architect and include all aspects of the building not specifically covered by structural, mechanical or electrical designs. Items found on architectural plans may include but are not limited to the following:

- Landscape plans
- Floor plans
- Building elevations
- Non-structural construction details
- Glazing and door schedules
- Interior and exterior finishes

3.3 STRUCTURAL PLANS

Structural plans are usually prepared by a structural engineer and specifically include the structural components of the building. Examples of these include:

- Footing/foundation plans and details
- Structural details of load bearing members (columns, beams, trusses, etc.)
- Structural fasteners and connectors
- Concrete reinforcing

3.4 MECHANICAL PLANS

Mechanical plans may include drawings prepared by several different consultants and include the following types of information:

- Heating, ventilating and air conditioning (appliances, ducts, etc.)
- Plumbing
- Site servicing (sewer, water, drainage outside the building envelope)
- Fire suppression systems (sprinklers)
- Roof drainage systems

3.5 ELECTRICAL PLANS

Electrical plans are prepared by the Electrical Engineer and include all electrical systems of the building as well as fire alarm systems.



Appendix A
CITY OF KAMLOOPS - BUILDING INSPECTION SECTION
APPLICATION FOR BUILDING PERMIT
 PHONE 828-3554 FAX 828-7848

Location of Work	Unit No.	Street No.	Street	
Legal Description	Lot		Block	Plan
Registered Owner	Name			Phone
Owner's Address	Unit No.	Street No.	Street	Postal Code
Contractor	Name			Phone
Contractor's Address	Unit No.	Street No.	Street	Postal Code
HPO No.		Business Licence No.		Prov. Cert. No.
Number of Dwelling Units Created (If Applicable)			Construction Value \$	
Brief Description Of Work				

TYPE OF BUILDING:

RESIDENTIAL SINGLE:

- SINGLE FAMILY DWELLING MOBILE HOME
 DUPLEX SECONDARY SUITE

RESIDENTIAL MULTI-FAMILY:

- APARTMENT
 ROW HOUSE

NON-RESIDENTIAL:

- COMMERCIAL
 INDUSTRIAL
 INSTITUTIONAL

TYPE OF WORK:

- | | | | | |
|-------------------------------------|--|---|---|---|
| <input type="checkbox"/> NEW | <input type="checkbox"/> ADDITION | <input type="checkbox"/> ALTERATION | <input type="checkbox"/> SITE SERVICING | <input type="checkbox"/> TEMPORARY |
| <input type="checkbox"/> FOUNDATION | <input type="checkbox"/> DEMOLITION | <input type="checkbox"/> FIRE REPAIR | <input type="checkbox"/> SITING PERMIT | <input type="checkbox"/> RETAINING WALL |
| <input type="checkbox"/> EARTHWORK | <input type="checkbox"/> SWIMMING POOL | <input type="checkbox"/> SOLID FUEL APPLIANCE | <input type="checkbox"/> ACCESSORY | <input type="checkbox"/> _____ |

APPLICANT'S SIGNATURE

I agree to conform to all the by-laws of the City of Kamloops and all the statutes and regulations in force in the City of Kamloops and to save the City harm from any action or cost whatsoever arising out of, or incidental to, the granting of this permit, if issued. I recognize that within the boundaries of the City of Kamloops there are areas of 'problem soils' and that these are widely distributed as to location. I affirm that it is my responsibility as owner/agent to identify general foundation conditions on which the intended construction is to be placed, and take any action required to ensure the adequacy of the foundation.

I have read and understand all the requirements of this application.

NAME _____ ADDRESS _____

PHONE _____ SIGNATURE OF APPLICANT _____

DATE _____

(Date Stamp Only)

FOR OFFICE USE ONLY	Health Approval		<input type="checkbox"/> Y	<input type="checkbox"/> N	
	Residential Plans: 2 sets + 3 site plans		<input type="checkbox"/> Y	<input type="checkbox"/> N	
Certificate of Title	<input type="checkbox"/> Y	<input type="checkbox"/> N	Commercial Plans: 4 sets + 4 site plans	<input type="checkbox"/> Y	<input type="checkbox"/> N
Authorization Letter	<input type="checkbox"/> Y	<input type="checkbox"/> N	Landscape Plans & Estimate	<input type="checkbox"/> Y	<input type="checkbox"/> N
Covenants/Development Permit	<input type="checkbox"/> Y	<input type="checkbox"/> N	Security for Maintenance/Landscaping/Other	<input type="checkbox"/> Y	<input type="checkbox"/> N
Letters of Assurance	<input type="checkbox"/> Y	<input type="checkbox"/> N	Truss & Floor Layout	<input type="checkbox"/> Y	<input type="checkbox"/> N
HPO Authorization Form	<input type="checkbox"/> Y	<input type="checkbox"/> N	Application Accepted by:	FOLDER NO.	

REVISED CONSTRUCTION VALUE \$ _____

PERMIT FEE \$ _____

Appendix B

Date: 96/07/26 TITLE SEARCH PRINT - KAMLOOPS
Requestor: (PL60791) CITY OF KAMLOOPS, DEV. SVCS. DEPT.
TITLE - KJ53975

Time: 15:39:19
Page: 001

KAMLOOPS LAND TITLE OFFICE TITLE NO: KJ53975
FROM TITLE NO: KJ28323

APPLICATION FOR REGISTRATION RECEIVED ON: 11 JULY, 1995
ENTERED: 04 AUGUST, 1995

REGISTERED OWNER IN FEE SIMPLE:
CITY OF KAMLOOPS
7 VICTORIA STREET
KAMLOOPS, BC
V2C 1A2

TAXATION AUTHORITY:
CITY OF KAMLOOPS

DESCRIPTION OF LAND:
PARCEL IDENTIFIER: 023-098-538
LOT A DISTRICT LOT 232 KAMLOOPS DIVISION YALE DISTRICT PLAN KAP54589

LEGAL NOTATIONS: NONE

CHARGES, LIENS AND INTERESTS:
NATURE OF CHARGE
CHARGE NUMBER DATE TIME

COVENANT
KB31446 1988-11-22 14:06
REGISTERED OWNER OF CHARGE:
HER MAJESTY THE QUEEN IN RIGHT OF THE PROVINCE OF BRITISH COLUMBIA
AS REPRESENTED BY THE MINISTER OF ENVIRONMENT
-AND-
CITY OF KAMLOOPS

KB31446
REMARKS: INTER ALIA INCLUDES INDEMNITY UNDER SECTION
215 (2)(A) LAND TITLE ACT
AS TO PART FORMER LOT 2 PLAN 40386

COVENANT
KJ28322 1995-04-18 12:27
REGISTERED OWNER OF CHARGE:
CITY OF KAMLOOPS
KJ28322
REMARKS: INTER ALIA
LAND TITLE ACT SECTION 215

CAUTION - CHARGES MAY NOT APPEAR IN ORDER OF PRIORITY. SEE SECTION 28, L.T.A."

DUPLICATE INDEFEASIBLE TITLE: NONE OUTSTANDING

TRANSFERS: NONE

PENDING APPLICATIONS: NONE

CORRECTIONS: NONE

Appendix C

LAND TITLE ACT
FORM C
(Section 219.81)

Province of
British Columbia

GENERAL INSTRUMENT - PART 1

(This area for Land Title Office use)

Page 1 of 5 Pages

1. APPLICATION: (Name, Address, phone number and signature of applicant, applicant's solicitor or agent)

2. PARCEL IDENTIFIER(S) AND LEGAL DESCRIPTION(S) OF LAND:*
(PID) (LEGAL DESCRIPTION)

KEYBOARD(pid)

KEYBOARD(legal)

3. NATURE OF INTEREST:* DESCRIPTION	DOCUMENT REFERENCE (Page and Paragraph)	PERSON ENTITLED TO INTEREST
Section 219 Covenant	Entire Instrument Pages 2 to 5	Transferee

4. TERMS: Part 2 of this instrument consists of (select one only)

- (a) Filed Standard Charge Terms D.F. No.
- (b) Express Charge Terms Annexed as Part 2
- (c) Release There is no Part 2 of this instrument

A selection of (a) includes any additional or modified terms referred to in item 7 or in a schedule annexed to this instrument. If (c) is selected, the charge described in item 3 is released or discharged as charge on the land described in Item 2.

5. TRANSFEROR(S):*

KEYBOARD(name)

KEYBOARD(street address)

KEYBOARD(city/province/postal code)

6. TRANSFEREE(S): [postal address(es) and postal code(s)]

CITY OF KAMLOOPS, 7 Victoria Street West, Kamloops, B.C., V2C 1A2

7. ADDITIONAL OR MODIFIED TERMS:*

N/A

8. EXECUTION(S):**This instrument creates, assigns, modifies, enlarges, discharges or governs the priority of the interest(s) described in Item 3 and the Transferor(s) and every other signatory agree to be bound by this instrument, and acknowledge(s) receipt of a true copy of the filed standard charge terms, if any.

Execution Date

Officer Signature(s)

Y	M	D

Transferor(s) Signature(s)

(as to all signatures)

KEYBOARD(owner 1)

KEYBOARD(owner 2)

OFFICER CERTIFICATION:

Your signature constitutes a representation that you are a solicitor, notary public or other person authorized by the Evidence Act, R.S.B.C., 1996, c. 124, to take affidavits for use in British Columbia and certifies the matters set out in Part 5 of the Land Title Act as they pertain to the execution of this instrument.

* If space insufficient, enter "SEE SCHEDULE" attach schedule in Form E.

** If space insufficient, continue executions on additional page(s) in Form D.

TERMS OF INSTRUMENT - PART 2
WILDLAND/INTERFACE COVENANT

WHEREAS the Transferor is the fee simple owner of the hereinbefore described lands and premises as shown in paragraph 2 of Form "C" (hereinafter called the "Lands").

AND WHEREAS the Transferee, before consenting to the issuance of a building permit on the Lands and as a condition thereof requires a Covenant to be charged against the Lands pursuant to Section 219 of the Land Title Act, Chapter 250, R.S.B.C. 1996, and further that he requires such a Covenant to be registered against the Lands in priority to any financial charges pursuant to Section 219 of the Land Title Act, Chapter 250, R.S.B.C. 1996; which covenant is for the purpose of preventing any use of the lands unless certain conditions have been complied with and to ensure potential purchasers are made aware of urban/wildland interface issues and the ongoing role that property owners must assume to protect their housing investment;

NOW THEREFORE WITNESSETH that for and in consideration of the sum of One Dollar (\$1.00) now paid by the Transferee to the Transferor, and receipt of which is hereby acknowledged, and for other good and valuable consideration, the Transferor and all persons claiming under him agree to use the Lands only in accordance with the following restrictions:

1. All roofing materials and installation requirements meet the Class "B" fire rating requirements contained within the current B.C. Building Code;

2. Fuel-reduced buffers around individual homes from the house to the property boundary, or 10 m in distance, whichever is the lesser, are maintained. In this respect, fuel-reduced shall mean the area may contain natural tree cover in locations approved by the City of Kamloops, but the owner must landscape and maintain the area with the intent of eliminating the accumulation of combustible debris; and
3. All eaves, attics, decks and openings under floors are screened to prevent the accumulation of flammable material.
4. All wood burning appliances are to be installed with approved spark arresters.

The Transferor, on behalf of himself and his heirs, executors, administrators, successors and assigns hereby indemnifies and saves harmless the Transferee and its employees, servants or agents from all loss, damage, costs, actions, suits, debts, accounts, claims and demands which the Transferor or the Transferee or any of their employees, servants, or agents, may suffer or incur or be put to arising out of or in connection with any breach of any covenant or agreement on the part of the Transferor or his heirs, executors, administrators, successors and assigns contained in this agreement or arising out of or in connection with any personal injury, death or loss or damage to the Lands, or to any building, modular home, mobile home or unit, improvement, chattel or other structure, including the contents of any of them, built, constructed or placed on the Lands caused by any matter or thing addressed in the preceding paragraphs as the subject matter of this restrictive covenant.

The Transferor's covenants contained in this agreement shall burden and run with the Lands and shall enure to the benefit and be binding upon the Transferor, his heirs, executors, administrators, successors and assigns.

Nothing in this agreement shall prejudice or affect the rights, powers and remedies of the Transferee in relation to the Transferor, including their heirs, executors, administrators, successors and assigns, or the Lands under any law, by-law, order or regulation or in equity all of which rights, powers and remedies may be fully and effectively exercised by the Transferee as if this agreement had not been made by the parties.

The Transferor or any of his heirs, executors, administrators and assigns, as the case may be, shall give written notice of this agreement to any person to whom he proposes to dispose of the Lands or any part thereof, which notice shall be received by that person prior to such disposition. For the purposes of this paragraph, the word "dispose" shall have the meaning given to it under Section 29 of the Interpretation Act.

Whenever the singular or masculine or neuter is used herein, the same shall be construed as including the plural, feminine, body corporate or politic unless the context requires otherwise.

If any section or any part of this agreement is found to be illegal or unenforceable, then such sections or parts shall be considered to be separate and severable from this agreement and the remaining sections or parts of this agreement, as the case may be, shall be unaffected thereby and shall remain and be enforceable to the fullest extent permitted by law as though the illegal or unenforceable parts or sections had never been included in this agreement.

Where there is a reference to an enactment of the Province of British Columbia in this agreement, that reference shall include a reference to any subsequent enactment of the Province of British Columbia of like effect, and unless the context otherwise requires, all statutes referred to herein are enactments of the Province of British Columbia.

The Transferor shall do or cause to be done all things and execute or cause to be executed all documents and give such further and other assurance which may be reasonably necessary to give proper effect to the intent of this agreement.

The parties agree that the Transferee is not responsible to inspect the Lands or to otherwise insure compliance with this agreement, nor is the Transferee required to remedy a default of this agreement and a failure to enforce this agreement by the Transferee shall not constitute a waiver of its rights hereunder.

END OF DOCUMENT

FORM LETTER

2001 November 13

City of Kamloops
105 Seymour Street
Kamloops BC V2C 2C6

Attention: Building Department

Dear Sirs:

RE: Lot _____
Plan _____
Civic Address _____
Owner's Agent _____

The undersigned, owner(s) of the said property, hereby authorizes the above noted person to apply to the City of Kamloops for a Building Permit on the undersigned's behalf.

The undersigned acknowledges that, as Owner, it has a duty to ensure compliance with all British Columbia Building Codes and Municipal By-laws applicable to the improvements authorized by the Building Permit.

Yours very truly,

ALL OWNERS

BRITISH COLUMBIA BUILDING CODE 1998

SCHEDULE A

Forming Part of Sentence 2.6.2.1.(1) of the
British Columbia Building Code

**CONFIRMATION OF COMMITMENT BY OWNER
AND COORDINATING REGISTERED PROFESSIONAL**

- Note: 1. This letter must be submitted before issuance of a *building permit*.
2. This letter is endorsed by: Architectural Institute of B.C., Association of Professional Engineers and Geoscientists of B.C., Building Officials' Association of B.C., and Union of B.C. Municipalities.
3. In this letter the words in italics have the same meaning as in the British Columbia Building Code.

Re: Design and *Field Review of Construction*
by a *Coordinating Registered Professional*

Building Permit No. _____

To: The Building Official

Date: _____

Address (Print)

Dear Sir:

Re:

Name of Project (Print)

Address of Project (Print)

Legal Description of Project (Print)

The undersigned has retained _____ as a *coordinating registered professional* to coordinate the design work and *field reviews* of the *registered professionals* required for this project. The *coordinating registered professional* shall coordinate the design work and *field reviews* of the *registered professionals* required for the project in order to ascertain that the design will substantially comply with the B.C. Building Code and other applicable enactments respecting safety and that the construction of the project will substantially comply with the B.C. Building Code and other applicable enactments respecting safety, not including the construction safety aspects.

"*field reviews*" are defined in the British Columbia Building Code to mean those reviews of the work

- (a) at a project site of a development to which a *building permit* relates, and
- (b) where applicable, at fabrication locations where *building components* are fabricated for use at the project site

that a *registered professional* in his or her professional discretion considers necessary to ascertain whether the work substantially complies in all material respects with the plans and supporting documents prepared by the *registered professional* for which the *building permit* is issued.

The *owner* and the *coordinating registered professional* have read Section 2.6 of the British Columbia Building Code. The *owner* and the *coordinating registered professional* each acknowledge their responsibility to notify the addressee of this letter of the date the *coordinating registered professional* ceases to be retained by the *owner* before the date the *coordinating registered professional* ceases to be retained or, if that is not possible, then as soon as possible. The *coordinating registered professional* acknowledges the responsibility to notify the addressee of this letter of the date a *registered professional* ceases to be retained before the date the *registered professional* ceases to be retained or, if that is not possible, then as soon as possible.

BRITISH COLUMBIA BUILDING CODE 1998

Schedule A — Continued

Building Permit No.*

Project Address

The owner and the coordinating registered professional understand that where the coordinating registered professional or a registered professional ceases to be retained at any time during construction, work on the above project will cease until such time as

- (a) a new coordinating registered professional or registered professional, as the case may be, is retained, and
- (b) a new letter in the form set out in Schedule A or in the forms set out in Schedules B-1 and B-2, as the case may be, is filed with the authority having jurisdiction.

The undersigned coordinating registered professional certifies that he or she is a registered professional as defined in the British Columbia Building Code, and agrees to coordinate the design work and field reviews of the registered professionals required for the project as outlined in the attached Schedules B-1 and B-2, including coordination and integration of functional testing of fire and life safety systems. (See A-2.6.3 in Appendix A.)

Coordinating Registered Professional

Owner

Coordinating Registered Professional's Name (Print)

Owner's Name (Print)

Coordinating Registered Professional's Signature

Owner's or Owner's appointed agent's Signature. (All owner is a corporation the signature of a signing officer must be given here. If the signature is that of the agent, a copy of the document that appoints the agent must be attached.)

Date

Address (Print)

Date

Name of Agent or Signing Officer if applicable (Print)

Phone No.

Address (Print)

(Registered Professional's Seal here)

(If the Coordinating Registered Professional is a member of a firm, complete the following.)

I am a member of the firm _____
and I sign this letter on behalf of the firm. (Print name of firm)

This letter must be signed by the owner or the owner's appointed agent and by the coordinating registered professional. An agent's letter of appointment must be attached. If the owner is a corporation, the letter must be signed by a signing officer of the corporation and the signing officer must set forth his or her position in the corporation.

The British Columbia Building Code defines a registered professional to mean

- (a) a person who is registered or licensed to practise as an architect under the Architects Act, or
- (b) a person who is registered or licensed to practise as a professional engineer under the Engineers and Geoscientists Act.

BRITISH COLUMBIA BUILDING CODE 1998

SCHEDULE B-1
Forming Part of Section 2.6 of the
British Columbia Building Code

Building Permit No. _____

**ASSURANCE OF PROFESSIONAL DESIGN AND
COMMITMENT FOR FIELD REVIEW**

- Note: 1. This letter must be submitted along with Schedule B-2 before issuance of a *building permit*. A separate letter must be submitted by each *registered professional*.
2. This letter is endorsed by: Architectural Institute of B.C., Association of Professional Engineers and Geoscientists of B.C., Building Officials' Association of B.C., and Union of B.C. Municipalities.
3. In this letter the words in *italics* have the same meaning as in the British Columbia Building Code.

To: The Building Official

Date: _____

Address (Print)

Dear Sir:

Re: _____

Name of Project (Print)

Address of Project (Print)

Legal Description of Project (Print)

The undersigned hereby gives assurance that the design of the
(initial those of the items listed below that apply to this *registered professional*.
All the disciplines will not necessarily be employed on every project.)

_____ ARCHITECTURAL
_____ STRUCTURAL
_____ MECHANICAL
_____ PLUMBING
_____ FIRE SUPPRESSION SYSTEMS
_____ ELECTRICAL
_____ GEOTECHNICAL — temporary
_____ GEOTECHNICAL — permanent

(Professional Seal)

components of the plans and supporting documents prepared by this *registered professional* in support of the application for the *building permit* as outlined on the attached Schedule B-2 substantially comply with the B.C. Building Code and other applicable enactments respecting safety except for construction safety aspects.

The undersigned hereby undertakes to be responsible for *field reviews* of the above referenced components during construction as indicated on the attached "SUMMARY OF DESIGN AND FIELD REVIEW REQUIREMENTS" (SCHEDULE B-2).

BRITISH COLUMBIA BUILDING CODE 1998

Schedule B-1 (continued)

Building Permit No.*

Project Address

Discipline

The undersigned also undertakes to notify the authority having jurisdiction in writing as soon as possible if the undersigned's contract for field review is terminated at any time during construction.

I certify that I am a registered professional as defined in the British Columbia Building Code.

Name (Print)

Signed

Date

Address (Print)

Phone

(Affix PROFESSIONAL SEAL here)

(If the Registered Professional is a member of a firm, complete the following.)

I am a member of the firm _____
and I sign this letter on behalf of the firm. (Print name of firm)

Note: The above letter must be signed by a registered professional. The British Columbia Building Code defines a registered professional to mean

- (a) a person who is registered or licensed to practise as an architect under the Architects Act, or
- (b) a person who is registered or licensed to practise as a professional engineer under the Engineers and Geoscientists Act.

BRITISH COLUMBIA BUILDING CODE 1998

SCHEDULE B-2

Forming Part of Section 2.6 of the
British Columbia Building Code

Building Permit No. _____

**SUMMARY OF DESIGN AND FIELD REVIEW
REQUIREMENTS**

- Note: 1. This form must be submitted with Schedule B-1 before issuance of a building permit.
2. This form is endorsed by: Architectural Institute of B.C., Association of Professional Engineers and Geoscientists of B.C., Building Officials' Association of B.C., and Union of B.C. Municipalities.
3. In this letter the words in *italics* have the same meaning as in the British Columbia Building Code.

Date: _____ (Registered Professional)

Project: _____
(Name)

(Address)

(Initial applicable discipline below and cross out and initial non-applicable items within the discipline.)

ARCHITECTURAL

- 1.1 Fire resisting assemblies
- 1.2 *Fire separations* and their continuity
- 1.3 *Closures*, including tightness and operation
- 1.4 Egress systems, including *access to exit* within *stair* and *floor areas*
- 1.5 Performance and physical safety features (guardrails, handrails, etc.)
- 1.6 Structural capacity of architectural components, including anchorage and seismic restraint
- 1.7 Sound control
- 1.8 Landscaping, screening and site grading
- 1.9 Provisions for fire fighting access
- 1.10 Access requirements for persons with disabilities
- 1.11 Elevating devices
- 1.12 Functional testing of architecturally related fire emergency systems and devices
- 1.13 Development Permit and conditions therein
- 1.14 Interior signage, including acceptable materials, dimensions and locations
- 1.15 Review of all applicable shop drawings
- 1.16 Interior and exterior finishes
- 1.17 Dampproofing and/or waterproofing of walls and slabs below grade
- 1.18 Roofing and flashings
- 1.19 Wall cladding systems
- 1.20 Thermal insulation systems, including condensation control and cavity ventilation
- 1.21 Exterior glazing
- 1.22 Integration of building envelope components
- 1.23 Environmental separation requirements (Part 5)

(Professional Seal)

STRUCTURAL

- 2.1 Structural capacity of structural components of the building, including anchorage and seismic restraint
- 2.2 Structural aspects of *deep foundations*
- 2.3 Review of all applicable shop drawings
- 2.4 Structural aspects of unbonded post-tensioned concrete design and construction

MECHANICAL

- 3.1 HVAC systems and devices, including high building requirements where applicable
- 3.2 *Fire dampers* at required *fire separations*
- 3.3 Continuity of *fire separations* at HVAC penetrations
- 3.4 Functional testing of mechanically related fire emergency systems and devices
- 3.5 Maintenance manuals for mechanical systems
- 3.6 Structural capacity of mechanical components, including anchorage and seismic restraint
- 3.7 Review of all applicable shop drawings

BRITISH COLUMBIA BUILDING CODE 1998

Schedule B-2 — *Continued*

Building Permit No.*

Project: _____
(Address)

Registered Professional: _____

PLUMBING

- 4.1 *Roof drainage systems*
- 4.2 *Site and foundation drainage systems*
- 4.3 *Plumbing systems and devices*
- 4.4 *Continuity of fire separations at plumbing penetrations*
- 4.5 *Functional testing of plumbing related fire emergency systems and devices*
- 4.6 *Maintenance manuals for plumbing systems*
- 4.7 *Structural capacity of plumbing components, including anchorage and seismic restraint*
- 4.8 *Review of all applicable shop drawings*

FIRE SUPPRESSION SYSTEMS

- 5.1 *Suppression system classification for type of occupancy*
- 5.2 *Design coverage, including concealed or special areas*
- 5.3 *Compatibility and location of electrical supervision, ancillary alarm and control devices*
- 5.4 *Evaluation of the capacity of city (municipal) water supply versus system demands and domestic demand, including pumping devices where necessary*
- 5.5 *Qualification of welder, quality of welds and material*
- 5.6 *Review of all applicable shop drawings*
- 5.7 *Acceptance testing for "Contractor's Material and Test Certificate" as per NFPA Standards*
- 5.8 *Maintenance program and manual for suppression systems*
- 5.9 *Structural capacity of sprinkler components, including anchorage and seismic restraint*
- 5.10 *For partial systems — confirm sprinklers are installed in all areas where required*
- 5.11 *Fire Department connections and hydrant locations*
- 5.12 *Fire hose standpipes*
- 5.13 *Functional testing of fire suppression systems and devices*

ELECTRICAL

- 6.1 *Electrical systems and devices, including high-building requirements where applicable*
- 6.2 *Continuity of fire separations at electrical penetrations*
- 6.3 *Functional testing of electrical related fire emergency systems and devices*
- 6.4 *Electrical systems and devices maintenance manuals*
- 6.5 *Structural capacity of electrical components, including anchorage and seismic restraint*
- 6.6 *Clearances from buildings of all electrical utility equipment*
- 6.7 *Fire protection of wiring for emergency systems*
- 6.8 *Review of all applicable shop drawings*

GEOTECHNICAL — Temporary

- 7.1 *Excavation*
- 7.2 *Shoring*
- 7.3 *Underpinning*
- 7.4 *Temporary construction dewatering*

GEOTECHNICAL — Permanent

- 8.1 *Bearing capacity of the soil*
- 8.2 *Geotechnical aspects of deep foundations*
- 8.3 *Compaction of engineered fill*
- 8.4 *Structural considerations of soil, including slope stability and seismic loading*
- 8.5 *Backfill*
- 8.6 *Permanent dewatering*
- 8.7 *Permanent underpinning*

(Professional Seal)

BRITISH COLUMBIA BUILDING CODE 1998

SCHEDULE C - A
Forming Part of Section 2.6 of the
British Columbia Building Code

Building Permit No. _____

**ASSURANCE OF COORDINATION OF
PROFESSIONAL FIELD REVIEW**

- Note: 1. This letter must be submitted after completion of the project but before the *occupancy permit* is issued, or a final inspection is made, by the *authority having jurisdiction*.
2. This letter is endorsed by: Architectural Institute of B.C., Association of Professional Engineers and Geoscientists of B.C., Building Officials' Association of B.C., and Union of B.C. Municipalities.
3. In this letter the words in italics have the same meaning as in the British Columbia Building Code.

To: The Building Official

Date: _____

Address (Print)

Dear Sir:

(Professional Seal)

Re: _____

Name of Project (Print)

Address of Project (Print)

Legal Description of Project (Print)

I hereby give assurance that

- (a) I have fulfilled my obligations for coordination of *field review* of the *registered professionals* required for the project as outlined in Section 2.6 of the British Columbia Building Code and in the previously submitted Schedule A, "CONFIRMATION OF COMMITMENT BY OWNER AND BY COORDINATING REGISTERED PROFESSIONAL."
- (b) I have coordinated the functional testing of the fire emergency systems and devices to ascertain that they substantially comply in all material respects with
- (i) the applicable requirements of the B.C. Building Code and other applicable enactments respecting safety, not including construction safety aspects, and
 - (ii) the plans and supporting documents submitted in support of the application for the *building permit*.
- (c) I am a *registered professional* as defined in the British Columbia Building Code.

BRITISH COLUMBIA BUILDING CODE 1998

Schedule C - A — Continued

(The coordinating registered professional shall complete the following:)

		Building Permit No. _____
Name (Print) _____	Project Address _____	
Signed _____	Date _____	
Address (Print) _____		

Phone _____		
		(Affix PROFESSIONAL SEAL here)

(If the registered professional is a member of a firm, complete the following:)

I am a member of the firm _____
and I sign this letter on behalf of the firm. (Print name of firm)

Note: The above letter must be signed by a coordinating registered professional, who is also a registered professional. The British Columbia Building Code defines a registered professional to mean

- (a) a person who is registered or licensed to practise as an architect under the Architects Act, or
- (b) a person who is registered or licensed to practise as a professional engineer under the Engineers and Geoscientists Act.

BRITISH COLUMBIA BUILDING CODE 1998

SCHEDULE C-B
Forming Part of Section 2.6 of the
British Columbia Building Code

Building Permit No. _____

**ASSURANCE OF PROFESSIONAL FIELD REVIEW
AND COMPLIANCE**

- Note: 1. This letter must be submitted after completion of the project but before the occupancy permit is issued, or a final inspection is made, by the *authority having jurisdiction*. A separate letter must be submitted by each *registered professional*.
2. This letter is endorsed by: Architectural Institute of B.C., Association of Professional Engineers and Geoscientists of B.C., Building Officials' Association of B.C., and Union of B.C. Municipalities.
3. In this letter the words in italics have the same meaning as in the British Columbia Building Code.

To: The Building Official

Date: _____

Address (Print)

Dear Sir:

(Professional Seal)

Re: _____

Area of responsibility (e.g. Architectural, etc.) (Print)

Name of Project (Print)

Address of Project (Print)

Legal Description of Project (Print)

I hereby give assurance that

- (a) I have fulfilled my obligations for *field review* as outlined in Section 2.6 of the British Columbia Building Code and in the previously submitted Schedule B-1, "ASSURANCE OF PROFESSIONAL DESIGN AND COMMITMENT FOR FIELD REVIEW," and Schedule B-2, "SUMMARY OF DESIGN AND FIELD REVIEW REQUIREMENTS," and
- (b) those components of the project opposite my initials in Schedule B-2 substantially comply in all material respects with
 - (i) the applicable requirements of the B.C. Building Code and other applicable enactments respecting safety, not including construction safety aspects, and
 - (ii) the plans and supporting documents submitted in support of the application for the *building permit*.
- (c) I am a *registered professional* as defined in the British Columbia Building Code.

BRITISH COLUMBIA BUILDING CODE 1998

Schedule C-B — *Continued*

(Each registered professional shall complete the following.)

Building Permit No. _____

Project Address _____

Name (Print) _____

Signed _____

Date _____

Address (Print) _____

Phone _____

(ADD PROFESSIONAL SEAL here)

(If the registered professional is a member of a firm, complete the following.)

I am a member of the firm _____
and I sign this letter on behalf of the firm.

(Print name of firm)

Note: The above letter must be signed by a registered professional. The British Columbia Building Code defines a registered professional to mean

- (a) a person who is registered or licensed to practise as an architect under the Architects Act, or
- (b) a person who is registered or licensed to practise as a professional engineer under the Engineers and Geoscientists Act.

Appendix F

To assist in processing your Building Permit application, the following code analysis is to be completed by the person responsible for the design of the project and must accompany your application.

PROJECT ADDRESS:	
DESIGNER:	
ADDRESS:	
PHONE:	

TYPE OF PROJECT	NEW BUILDING	ADDITION	OTHER	
BUILDING	WITHOUT FIRE WALLS	WITH FIRE WALLS		
BUILDING CLASSIFICATION	PART 3: _____	PART 9: _____	RATING BETWEEN FIRE WALLS: _____	
CODE EDITION: _____	BUILDING 1	BUILDING 2	BUILDING 3	BUILDING 4
OCCUPANCY				
ARTICLE				
NO. OF STOREYS				
NO. OF STREETS				
SPRINKLERS (Y/N)				
CONST. TYPE				
PERMITTED AREA				
ACTUAL AREA				
FLOOR RATING				
MEZZAN. RATING				
ROOF RATING				
LOAD-BEARING RATING				
CORRIDOR RATING				
EXIT STAIR RATING				
OCCUPANCY SEPARATIONS				

SERVICE SHAFTS RATING				
--------------------------	--	--	--	--

**Appendix F
(Continued)**

SPATIAL CALCULATIONS 3.2.3				
BUILDING/FLOOR NO.	NORTH	SOUTH	EAST	WEST
EXPOSED BUILDING FACE				
LIMITING DISTANCE				
L/H RATIO				
SPRINKLERS (Y/N)				
% UPO PERMITTED				
% UPO PROPOSED				
EXTERIOR CONSTRUCTION REQUIREMENTS				
FIRE RESISTANCE RATING				

ADDITIONAL SPATIAL CALCULATIONS SHEETS AVAILABLE ON REQUEST

FIRE ALARM AND DETECTION SYSTEMS 3.2.4		NOT APPLICABLE (N/A) _____
SINGLE STAGE:	TWO STAGE:	SIGNAL TO FIRE DEPARTMENT:
ANNUNCIATOR PANEL:	HEAT DETECTORS:	SMOKE DETECTORS:
SMOKE ALARMS:	VOICE COMMUNICATIONS:	OTHER:

Y (YES) N (NO)

PROVISIONS FOR FIREFIGHTING 3.2.5
PROVIDE SEPARATE DRAWING(S) IDENTIFYING COMPLIANCE. (IE. FIRE ACCESS ROUTES, HYDRANT LOCATIONS, FIRE & RESCUE SERVICES CONNECTIONS, ETC.)

ADDITIONAL REQUIREMENTS FOR HIGH BUILDINGS 3.2.6		NOT APPLICABLE (N/A) _____
SMOKE CONTROL MEASURE:	BUILDING HEIGHT:	
BRIEF OUTLINE: _____		

MEZZANINES AND OPENINGS THROUGH FLOOR ASSEMBLIES 3.2.8	NOT APPLICABLE (N/A) _____

CLOSED MEZZANINE AREA:	SUITE AREA IN WHICH MEZZ. IS LOCATED:	PERCENTAGE:
OPEN MEZZANINE AREA:	FLOOR AREA IN WHICH MEZZ. IS LOCATED:	PERCENTAGE:

**Appendix F
(Continued)**

INTERCONNECTED FLOORS 3.2.8	NOT APPLICABLE (N/A) _____
DESCRIPTION AND REQUIREMENTS: _____ _____ _____ _____	

EGRESS REQUIREMENTS 3.3 & 3.4
PROVIDE DRAWINGS SHOWING EGRESS FROM FLOOR AREAS TO EXITS INDICATING OCCUPANT LOAD, TRAVEL DISTANCE, MAXIMUM OCCUPANT LOAD OF EXIT DOORS, RATING OF EXITS, CORRIDORS AND STAIRS.

WASHROOM FACILITIES 3.7.4			NOT APPLICABLE (N/A) _____
OCCUPANCY TYPE 1:	OCCUPANCY LOAD:	NO. FEMALE WC'S	NO. MALE WC'S
OCCUPANCY TYPE 2:	OCCUPANCY LOAD:	NO. FEMALE WC'S	NO. MALE WC'S
OCCUPANCY TYPE 2:	OCCUPANCY LOAD:	NO. FEMALE WC'S	NO. MALE WC'S
TOTALS:			

PROVISIONS FOR PERSONS WITH DISABILITIES 3.8	NOT APPLICABLE (N/A) _____
SEE ATTACHED BUILDING ACCESS CHECKLIST	

EQUIVALENCIES 2.5	NOT APPLICABLE (N/A) _____
REQUEST FOR EQUIVALENCIES MUST BE SUPPORTED BY APPROPRIATE DOCUMENTATION.	

NOTES:
<ol style="list-style-type: none"> 1. Please submit any additional information as may be deemed necessary to fully explain your proposal. 2. Cross-sections and details of all required fire, sound separations, and separations and fire walls and fire walls are to be included in the drawings submitted for Building Permit application. (Test No. and design data required for all tested assemblies, etc.) (Ex. ULC) 3. This document is reviewed for general regulatory compliance only. Neither the granting of the permit, the reviewing of this document, approval of the drawings and specifications, nor inspections by the Municipality shall in any way relieve the owner and/or designer from full responsibility for having the work carried out in accordance with the requirements of the governing Provincial and Municipal regulations. <p>_____ Designer (print) _____ Signature</p> <p align="right">(Affix seal)</p>



BUILDING ACCESS CHECKLIST

Date: _____

Address of Project: _____

Type of Project:

New Building	9
Renovation	9
Addition	9

Registered Professional/Designer/Builder/Owner

Name: _____

Address: _____

Phone: _____ Fax: _____

Occupation: _____

Contact Name: _____

Checklist Submitted To: _____

Checklist Completion Instructions:

Each section of the checklist has the relevant article number from the BC Building Code and each checklist item is preceded by the sentence or clause in brackets. Refer to the Building Code or the Building Access Handbook for clarification.

List each location of items, such as ramps, entrances, doors, etc., on the location table and answer Yes (Y) or *Not Applicable* (NA) in the corresponding box in the checklist.

Use the comments section to explain any questions answered with NA.

Note: This checklist is not a replacement for the BC Building Code. The project must comply with all applicable building regulations.

BUILDING ACCESS CHECKLIST

1. Parking, 3.8.3.4

Location:

A		D		G	
B		E		H	
C		F		I	

Total number of parking spaces in the lot	
3.8.3.4.(2) Number of identified disabled spaces	
3.8.3.4.(1) Number of disabled spaces equals number of accessible sleeping units or number of viewing positions	

	A	B	C	D	E	F	G	H	I
3.8.3.4.(1)									
(a) Designated disabled parking spaces min 3.7 m wide									
(a) Have a slip resistant and level surface									
(c) Located close, and accessible to an entrance per 3.7.3.5.									
(d) Clearly identified 'for disabled use' only									

Comments:

BUILDING ACCESS CHECKLIST

2. Exterior Walkways/Paths of Travel, 3.3.2.3., 3.8.3.2.(1)

Location:

A		D		G	
B		E		H	
C		F		I	

	A	B	C	D	E	F	G	H	I
3.8.2.3.(1)									
(a) Building has accessible path of travel from the street (or off-street parking) to at least one accessible main entry									
3.8.3.2.(1) Walkways to at least one main entrance and all ancillary areas that are required to be accessible shall:									
(a) Provide continuous plane not interrupted by steps or abrupt changes in level									
(b) Permanent, firm and slip resistant surface									
(c) Have uninterrupted width of 1500 mm and gradient not exceeding 1 in 20									
(d) Curb min 75 mm high where, in absence of walls, railings or other barriers on either or both sides of the walk, the vertical drop from the walk exceeds 75 mm									
(e) No gratings with openings that will permit the passage of a sphere more than 13 mm in diameter and have all elongated openings approximately perpendicular to path of travel									
(f) Min 1500 mm wide walk of a different texture to that surrounding it where the line of travel is level and even with adjacent walking surfaces									
(g) Freedom from obstructions for the full width of the walk to a min height of 1980 mm									
(h) Designed as a ramp where the gradient of the walk exceeds 1 in 20									

Comments:

BUILDING ACCESS CHECKLIST

3. Entrance/Exit/Doors, 3.3.1.12., 3.8.3.5

Location:

A		D		G	
B		E		H	
C		F		I	

	A	B	C	D	E	F	G	H	I
3.3.1.12.(1) Doors in public corridors shall:									
(a) Have a clear opening width of 800 mm									
(b) In a multiple leaf doorway have active leaf providing minimum 800 mm clear opening									
3.3.1.12.(10) Door assemblies providing access									
(b) Has a clear and level area									
(i) door swings toward user: 1500 mm long by width of door plus 600 mm beside latch jam									
(ii) door swings away from user: 1220 mm long by width of door plus 300 mm beside latch jam									
(iii) automatic door swings away from user or sliding door: 1100 mm long by width of door									
(iv) automatic door swings toward user: 1100 mm plus width of door long by width of door									
(c) Operating hardware does not require tight grasping and twisting of wrist (lever, etc.)									
(d) Maximum opening force of 38 N for exterior doors and 22 N for interior doors									
(e) Not less than 3 second closing time									
(11) Threshold maximum 13 mm and bevelled									
(12) Doors in series separated by at least 1220 mm plus width of any door swinging into intervening space									
3.8.3.5 Main Entrances:									
(2) Sign clearly indicating location of accessible main entrance									
(3) Possible for disabled persons to travel to all parts of the building from each accessible entrance									
(4) Automatic doors at accessible entrances as per 3.8.3.5.(4)									

BUILDING ACCESS CHECKLIST

4. Stairs and Ramps

Location:

A		D		G	
B		E		H	
C		F		I	

	A	B	C	D	E	F	G	H	I
3.8.3.11.(1) Stairs Tactile warning at top of stairs									
(2) Tactile warnings at top 745 and 750 mm wide by width of stair									
(a) Located one tread width back from the stair									
(b) Slip resistant									
(c) Durable									
(d) Maximum 3 mm above or below floor surface									
(e) Detectable by walking upon as being different from surrounding flooring									
(f) Contrasting colour and tactile detectable by walking									
3.4.6.1(1)(b) Nosings visible from both directions									
3.4.6.7(1)(c) Closed risers									
3.4.6.4 Handrails									
(3) Continuously graspable along entire length									
(5) Inside turns continuous between flights at landings									
3.4.6.4(7) Extend parallel to floor 300 mm past top riser and continue one tread depth plus 300 mm parallel to floor past bottom riser									
3.8.3.3 Ramps									
(1) Ramp gradient per 3.8.3.3.(1)(f), Table 3.8.3.3									
(1)(a) Ramp 1500 mm min width except per 3.8.3.3.(4), (5) & (7)(b)									
(b) Where vertical drop at edge more than 75 mm has a curb, wall, railing or other barrier									
(c) Free from obstructions for full width to height of 1980 mm min									
(d) Clear level area min 1500 mm long by width of ramp at top and bottom and abrupt changes in direction									

Comments:

BUILDING ACCESS CHECKLIST

5. Corridors, 3.3.1.9.

Location:

A		D		G	
B		E		H	
C		F		I	

	A	B	C	D	E	F	G	H	I
3.3.1.9.(1) Minimum unobstructed width of public corridor 1100 m									
(2) Minimum unobstructed width of corridor used by the public, corridor serving classrooms and corridor serving patient sleeping rooms 1100 mm									
(3) Obstructions less than 1980 mm above floor project not more than 100 mm and do not present hazard to visually impaired [see (4)]									
(4) Objects projecting more than 100 mm extend to less than 680 mm above floor									
(5) Occupancy in corridor does not reduce required unobstructed width									

Comments:

BUILDING ACCESS CHECKLIST

6. Elevators, 3.5.2.1.(3)/CAN/CSA-B44

Location:

A		D		G	
B		E		H	
C		F		I	

	A	B	C	D	E	F	G	H	I
E.4.1. Doors open 910 mm wide									
Handrails at 800 mm and 925 mm \pm 25 mm and 35 mm and 45 mm clear of wall									
E11.1 Car floor has slip resistant finish or low pile carpet without under cushion									
E7.1 Control panel buttons between 890 mm and 1370 mm above floor and panel installed on side wall unless return panel is at least 470 mm wide									
E5.1 Automatic reopening activator at 125 mm \pm 25 mm and 735 \pm 25 mm above floor									
E2.1 Automatic levelling device to level car within 13 mm and 15 mm									
E14.1 External call buttons centred 1070 mm \pm 25 mm above finished floor									
E8.6 External call buttons visually register a call and extinguish when car arrives									
E6.1 Doors remain fully open for 4 seconds									
E8.3 In-car control buttons that visually register a call and extinguish when answered, 19 mm minimum dimension, raised, flush or recessed, and recessed not more than 10 mm when operated									
E8.4 Contrasting 0.75 mm raised 16 mm high identification to the left of the buttons									
E9.1 Illuminated car position indicator with 16 mm high numbers on contrasting background									
E15.1 Hall or in-car signals that visually and audibly indicate a car is stopping at the floor and its direction; visual signal at least 50 mm in smallest dimension and 1830 mm above floor									

Comments:

BUILDING ACCESS CHECKLIST

7. Washrooms, 3.7.4.2, 3.8.2.3

Location:

A		D		G	
B		E		H	
C		F		I	

	A	B	C	D	E	F	G	H	I
3.7.4,8(2)a Toilet compartment minimum 1500 mm x 1500 mm									
(c) Door opens out with clear opening width minimum 760 mm									
(d) Graspable inside handle 915 mm ± 12 mm above the floor and 90 mm ± 12 mm from hinge edge of door									
(3)(a) Toilet centre line 420 mm to 480 mm from grab bar wall and minimum 1020 mm from any obstruction on non grab bar side									
(c) Toilet seat NOT spring-up type									
(d) Accessible hand operated flush control									
(e),(d) Tank lid bolted down or toilet seat cover rests against rear grab bar for back support									
(4)(a) (i) Grab bars 30 mm to 40 mm in diameter									
(ii) Clearance between 35 mm and 45 mm from the wall									
(iii) Grab bars to withstand 1.3 kN load									
(iv) Grab bar min 900 mm long, horizontal 840 mm - 920 mm above floor, mid-point in line with front of toilet; may angle upward 60° at mid-point									
(5)(a)(i) Wash basin minimum 865 mm above floor									
(ii) Vertical clearance minimum 715 mm under apron									
(iii),(iv) Knee and foot clearance under basin 660 mm high by 250 mm back from apron and further 250 mm high to 500 mm back from apron									
(b) Clear space centred in front of wash basin minimum 800 mm wide by 1100 mm deep									
(c) Insulated pipes under basin where leg contact possible									
(d) Lever type faucet(s) operable with closed fist (NOT spring-loaded)									

BUILDING ACCESS CHECKLIST

7. Washrooms, 3.7.4.2, 3.8.2.3 (continued)

Location:

A		D		G	
B		E		H	
C		F		I	

	A	B	C	D	E	F	G	H	I
3.7.4.8(6) Where urinals are provided, one mounted with rim between 490 mm and 500 mm ± above floor or floor mounted with no step									
(6)(b) Shall be provided with vertical grab bars not less than 300 mm long and not more than 380 mm either side of centre line of urinal and 1000 mm above floor									
(7) Where mirror is provided it shall be mounted with bottom maximum 1000 mm above floor, or be tilted									
(8) One of each washroom accessory usable by persons in wheelchairs and installed with user control maximum 1100 mm above floor									
(9)(a) Toilet room shall have floor area 3.7 m ² with minimum dimension 1700 mm when door swings out or 4 m ² and minimum dimension 1800 mm when door swings in									
(b) Fixtures located for maximum manoeuvrability for wheelchairs									
(c) A toilet conforming to 3.7.4.8.(3)									
(d),(e),(f) A wash basin, mirror and accessories conforming to 3.7.4.8.(5),(7)&(8)									
(g) A one-handed operable lock on the door									
(10)(a) Where bath provided, clear area in front minimum 1500 mm long by 800 mm out from tub									
(b),(c),(d) Accessible controls and water temperature control									
(e) Removable seat which is stable, supports minimum 1.33 kN, is impervious to water and easily cleaned									
(f) Where shower is provided is the hand-held type and is at the same end as the controls									
(g),(h),(i) Integral slip resistant bottom, no shower doors and fully recessed soap holders accessible from seated position									

Comments:

BUILDING ACCESS CHECKLIST

7. Washrooms, 3.7.4.2, 3.8.2.3 (continued)

Location:

A		D		G	
B		E		H	
C		F		I	

	A	B	C	D	E	F	G	H	I
(j) Grab bars min 600 mm x 900 mm with 600 mm vertical portion between 275 mm and 325 mm ± 25 mm from the control end and the 900 mm horizontal section 150 mm to 300 mm above the tub rim									
(11)(a) Where shower provided, min 1500 mm wide x 900 mm deep with 1500 mm wide entrance									
(b) Clear floor area in front of shower not less than 900 mm wide of shower x 800 mm deep									
(c) Lever type controls accessible from seated position									
(d) Portable or wall-mounted seat 430 mm ± above floor on side wall, 40 mm ± 60 mm less than shower depth by 480 mm wide, supporting minimum 1.33 kN, impervious to water and easily cleaned between 430 & 530 mm									
(e),(f) Temperature controlled hand-held telephone type shower head accessible from seated position									
(g),(h) No shower doors and maximum 13 mm bevelled threshold									
(i) Recessed soap holders accessible from seated position									
(j) Horizontal grab bars minimum 750 mm x 900 mm x 90°, 725 mm to 775 mm above floor with 750 mm section on seat wall									

BUILDING ACCESS CHECKLIST

8. Drinking Fountains, 3.8.3.17. (p. 77)

Location:

A		D		G	
B		E		H	
C		F		I	

	A	B	C	D	E	F	G	H	I
(1)(a) Spout opening at each fountain 750 mm to 915 mm above floor									
(b) Lever or push bar on front or both sides operable by max 22N force									
(2)(a),(c) If in an alcove fountain must be surface mounted and alcove minimum 800 mm wide									

Comments:

9. Public Telephones, 3.8.3.16.

Location:

A		D		G	
B		E		H	
C		F		I	

	A	B	C	D	E	F	G	H	I
(1)(a) Where more than one telephone is installed, at least one shall have unobstructed access to an 800 mm wide x 815 mm deep space which allows the user to be a maximum 300 mm from front of telephone									
(b),(c) Minimum clearance below telephone (or shelf) 715 mm and coin slot maximum 1,370 mm above floor									
(d) Adjacent shelf minimum 250 mm wide x 350 mm deep with clearance above minimum 714 mm									
(e)&(f) Hearing aid coupler coil and wheelchair signage									

BUILDING ACCESS CHECKLIST

10. Egress from Floor Areas, 3.8.3.19. (p. 78)

Location:

A		D		G	
B		E		H	
C		F		I	

	A	B	C	D	E	F	G	H	I
(1) Accessible egress is provided from each floor area not sprinklered required to be accessible by:									
(a) be served by an elevator conforming and sentence 3.2.6.5.(4) and (6) and 3.8.3.19(1)(a)(ii) & (iii)									
(b) be divided into at least two zones by fire separations (3.8.3.19.(i)(b))									
(c) exits being direct to the exterior grade (no steps)									

11. Signage, 3.8.3.12. (p. 55), 3.8.3.13. (p. 57)

Location:

A		D		G	
B		E		H	
C		F		I	

	A	B	C	D	E	F	G	H	I
3.8.3.12.(1)(a) Signs indicate direction to: alternate entrance									
(b) alternate access routes									
(c) accessible viewing positions									
(d) accessible refreshment facilities									
(e) accessible washrooms									
(f) levels containing accessible parking in multi-level garages									
(g) accessible parking stalls									
(h) accessible checkout lanes									
(3)(a) located to be easily read and understood									
(b) visible from a wheelchair									

BUILDING ACCESS CHECKLIST

11. Signage, 3.8.3.12. (p. 55), 3.8.3.13. (p. 57)

Location:

A		D		G	
B		E		H	
C		F		I	

	A	B	C	D	E	F	G	H	I
(c) Non-glare surface									
(d) For parking spaces, 1.5 m above-ground									
(e) Arabic numerals and sans-serif letters, stroke width-to-height ratio of 1:6 to 1:10 and character width-to-height ratio of 3.5 to 1:1									
(f) Colours highly contrast with background									
(g) International Symbol of Accessibility and additional symbols necessary to convey understanding									
3.8.3.13.(1) Identification on doors for public use from public areas is Arabic numerals of sans-serif letters									
(a) Minimum 25 mm high, raised between 7 mm to 3 mm with a high stroke width-to-height ratio for ease of reading by touch									
(b) Located beside doors and openings centred 1350 mm above the floor within 150 mm of the jamb									

Comments:



Ministry of Health and
Ministry Responsible for Seniors
PUBLIC HEALTH PROTECTION

APPLICATION

(Check 1 or 2)

- 1. New Premises.
 - a) Proposed date of opening : _____
- 2. Changes To An Existing Premises (Check Applicable Changes).
 - a) Premises Name Change. Old Premises Name Was : _____
Old Premises Number : _____
 - b) Mailing Address Change / Home Address Change
 - c) Owner Change
 - d) Capacity / Size / Connections Change. (refer below)
 - e) Proposed date of change : _____

PLEASE PRINT IN BLOCK LETTERS

PREMISES NAME	TELEPHONE
PREMISES ADDRESS	POSTAL CODE
OWNERS NAME	PERSON IN CHARGE

FOR THOSE APPLICANTS REQUIRING AN OPERATING PERMIT (A fee may be applicable)

INDICATE TO WHOM YOU WOULD LIKE THE INVOICE SENT. CONTACT PERSON	INDICATE TO WHOM YOU WOULD LIKE THE PERMIT / DECAL SENT. CONTACT PERSON
ADDRESS	ADDRESS

CITY	POSTAL CODE	TELEPHONE	CITY	POSTAL CODE	TELEPHONE
------	-------------	-----------	------	-------------	-----------

<p>FOOD SERVICE ESTABLISHMENT</p> <p>Maximum seating capacity: _____ seats</p> <p>Mobile food service unit: <input type="checkbox"/> Yes <input type="checkbox"/> No</p>	<p>REGULATED POOLS</p> <p>Size: _____ M²</p>	<p>WATER SYSTEMS</p> <p>Maximum number of connections: _____ connections</p>
---	--	---

FOR SEASONAL PREMISES, INDICATE:

1) number of months open during year : _____ (this includes whole and partial months)

2) which months open? from _____ to _____

Date Of Application: _____ Applicant's Signature: _____

OFFICE USE ONLY	Permitted Premises Type (✓ one)	Non-permitted Premises Type (✓ one)
Premises Number: _____ Area: _____ E.H.O. _____ <input type="checkbox"/> Issue Permit <input type="checkbox"/> Replacement Permit Next Inspection Date: _____	<input type="checkbox"/> FE 1 - Food Service Establishment - Type 1 <input type="checkbox"/> FE 2 - Food Service Establishment - Type 2 <input type="checkbox"/> RS - Swimming Pool / Waterslide <input type="checkbox"/> RT - Hot Tub / Therapeutic Pool <input type="checkbox"/> WS 1 - Water System - Type 1 <input type="checkbox"/> a - 301-10,000 connections <input type="checkbox"/> b - 10,001-20,000 connections <input type="checkbox"/> c - > 20,000 connections <input type="checkbox"/> WS 2 - Water System - Type 2 <input type="checkbox"/> WS 3 - Water System - Type 3	<input type="checkbox"/> FS - Food Store <input type="checkbox"/> FO - Food (Other) <input type="checkbox"/> IC - Industrial Camp <input type="checkbox"/> SU - Summer Camp <input type="checkbox"/> SC - Schools <input type="checkbox"/> PS - Personal Service



Appendix H

CITY OF KAMLOOPS
APPLICATION FOR BUSINESS LICENCE

Please Print
Day Month Year

BUSINESS TRADE NAME

COMPANY/OWNER NAME

G Proprietorship G Partnership G Registered Company G Registered Society

LOCATION OF BUSINESS

MAILING ADDRESS

POSTAL CODE

PHONE [Home] [Bus.] CONTACT NAME

TYPE OF BUSINESS TO BE CONDUCTED

IS THE ABOVE BUSINESS LOCATION CURRENTLY UNDER CONSTRUCTION AND/OR RENOVATION? G YES G NO

IS THE ABOVE BUSINESS LOCATION TO BE RENOVATED PRIOR TO OPENING THE BUSINESS? G YES G NO

TYPE OF CONSTRUCTION OR RENOVATION

PREVIOUS USE OF SPACE OPENING DATE

Please complete the following where applicable:

- 1. TOTAL FLOOR AREA 2. TOTAL VEHICLES
3. RENTAL UNITS 4. HOME OCCUPATION G YES G NO
5. TOTAL PERSONS EMPLOYED 6. OTHER
7. PROFESSIONAL OR TRADE QUALIFICATIONS

I, WE hereby make application for a licence in accordance with the particulars as above stated and declare the above statement is true and correct and I undertake that if I am granted the licence applied for I will comply with each and every obligation contained in all laws and by-laws now in force or which may hereafter come into force in the City of Kamloops.

NOTICE OF COLLECTION OF PERSONAL INFORMATION

Personal information collected on this form is collected for the purpose of processing this application and for administration and enforcement. The personal information is collected under the authority of the Municipal Act and the City's Business Licence By-law.

[Signature]

I have received and will comply with the Home-Based Business Zoning Regulations.

[Signature]

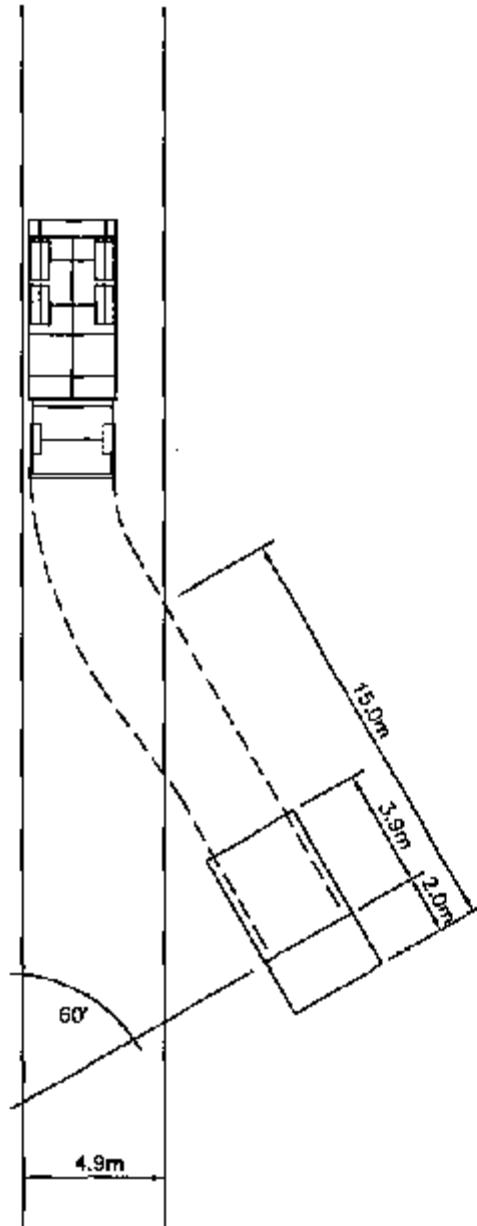
OFFICE USE ONLY TYPE OF APPLICATION
NEW G CHANGE OF OWNER G CHANGE OF LOCATION G CHANGE OF NAME G OTHER G
CLASSIFICATION MEMO FEE \$
ZONING FEE PAID \$ DATE PAID CASH G CHEQUE G
REFERRALS OUT RETURNED STATUS INITIAL
PLANNING (ZONING)
BUILDING
FIRE
HEALTH
RCMP
APPROVED THIS DAY OF 20 BUSINESS LICENCE NO.



7 V. Ave. Ste. 100
Kamloops, BC V2C 1A2
FAX (250) 838-7048



CITY LANE



NOTE:

BIN ENCLOSURE MUST BE LOCATED SO AS TO PROVIDE DIRECT AND CONVENIENT ACCESS FOR COLLECTION VEHICLES. LOCATION MUST BE APPROVED BY PUBLIC SERVICES AND OPERATIONS BRANCH.

ACCESS TO BE DESIGNED FOR AN SUB VEHICLE WITH A 15m TURNING RADIUS.

APPROACH TO BIN TO HAVE A MAXIMUM 3% GRADE FOR A MINIMUM OF 15m.

NO.	DATE	REVISION	DESCRIPTION	BY

**CITY OF KAMLOOPS
ENGINEERING DIV.**

**BIN LOCATION
ACCESSED FROM
A PUBLIC LANEWAY**

CWN. BY: B.LEUNG

CHK'D BY:

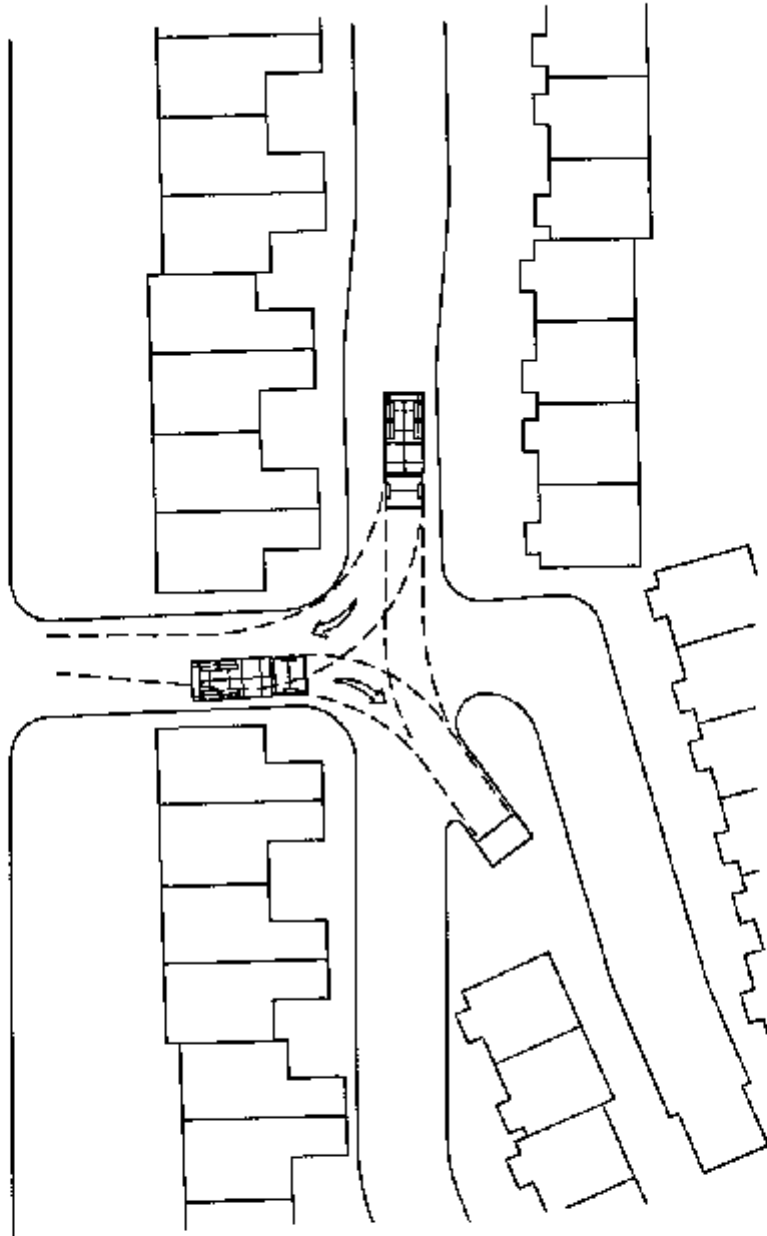
SCALE: N.T.S.

DATE: 00/12/08

DWG.
NO.:

REV.:

CITY STREET



NOTE:

BIN ENCLOSURE MUST BE LOCATED SO AS TO PROVIDE DIRECT AND CONVENIENT ACCESS FOR COLLECTION VEHICLES. LOCATION MUST BE APPROVED BY PUBLIC SERVICES AND OPERATIONS BRANCH.

ACCESS TO BE DESIGNED FOR AN S19 VEHICLE WITH A 15m TURNING RADIUS.

APPROACH TO BIN TO HAVE A MAXIMUM 3% GRADE FOR A MINIMUM OF 15m.

LOCATION OF BIN TO BE SUCH THAT COLLECTION VEHICLES "DO NOT" BACK ON CITY STREETS.

**CITY OF KAMLOOPS
ENGINEERING DIV.**

**BIN LOCATION WITHIN
PRIVATE RESIDENTIAL/
COMERCIAL COMPLEX**

NO.	DATE	REVISION	DESCRIPTION	BY	APP.

DWN. BY: B.LEUNG

CHK'D BY:

SCALE: N.T.S.

DATE: 00/12/08

DWG. NO.:

REV.:

FIRE FLOW CALCULATION SHEET

All Fire Flows - Imperial Gallons

DISTRICT: AberdeenDATE: 1996 June 4ADDRESS: (name of occupant if prominent)1934 Howe PlaceESTIMATOR: Warren Johnson48 Unit, Apartment Building**FIRE AREA CONSIDERED****USING FUS GUIDE - 1991**

Types of Construction: Wood frame
 Ground Floor Area: 15,960 sq. ft.
 Total Floor Area (If Needed): 63,840 sq. ft.

NO. OF STOREYS: 4

Fire Flow from FUS Guide:	5,609 IGPM (a)
Occupancy: <u>Low</u>	
Add or Subtract: <u>- 25%</u>	1,402 IGPM
SUBTOTAL:	4,207 IGPM (b)
Automatic Sprinklers: <u>13R</u>	
Subtract 50% x b	2,104 IGPM
SUBTOTAL:	2,103 IGPM

EXPOSURES:	DISTANCE	Add	EXPOSURE	%
1. Front	_____	Add	_____	%
2. Left	<u>75 ft.</u>		<u>15</u>	%
3. Rear	_____		_____	%
4. Right	_____		_____	%
	TOTAL:		<u>15</u>	%

Use 15 % x b = +

631 IGPM

Wooden Shingle or Shake =

Fire Flow Required

2,734 IGPM

Notes and Calculations:

Appendix L

IRREVOCABLE STANDBY LETTER OF CREDIT

LETTER OF CREDIT NO. _____

AMOUNT: \$ _____ CDN.

INITIAL EXPIRY DATE: _____, 20

TO: MUNICIPAL CORPORATION OF THE CITY OF KAMLOOPS
7 VICTORIA STREET WEST
KAMLOOPS, BC V2C 1A2

We hereby authorize you to draw on the _____
(Name of Bank)

For the account of _____
(Name of Customer)

Up to an aggregate amount of _____ dollars

(\$ _____) Canadian, available on demand.

Pursuant to the request of our customer _____
(Name of Customer)

we the _____
(Name of Bank)

hereby establish and give you an Irrevocable Letter of Credit in your favour in the above amount which may be drawn on by you at any time and from time to time, upon written demand for payment made upon us by you, which demand we shall honour without enquiring whether you have the right as between yourself and the said customer to make such demand, and without recognizing any claim of our said customer, or obligation by it to payment by us.

The Letter of Credit we understand relates to those municipal services and financial obligations set out in the agreement between the customer and the municipality and referred to as the

(Name of Subdivision or Project)

The amount of this Letter of Credit may be reduced from time to time as advised by notice in writing to the undersigned from time to time by the City of Kamloops.

This Letter of Credit will continue in force for a period of _____, but shall be subject to the conditions hereinafter set forth.

It is a condition of the Letter of Credit that it should be deemed to be automatically extended without amendment from year to year from the present or any future expiration date hereof, **unless at least thirty (30) days prior to the present or any future expiration date, we notify the Municipal Approving Officer for the City of Kamloops in writing by registered mail,** that we elect not to consider this Letter of Credit to be renewable for any additional period.

This Letter of Credit is issued subject to the uniform customs and practice for documentary credits (1983 Revision) ICC Publication No. 500.

Dated at _____, BC this _____ day of _____, 20____.

Countersigned by:

Name of Bank

Authorized Signatory

Authorized Signatory