



CITY OF KAMLOOPS  
PARKS, RECREATION, AND CULTURAL SERVICES DEPARTMENT

**APPLICATION FOR SPECIAL OCCASION LICENCES  
(BEER GARDENS) FOR PRIVATE OR PUBLIC FUNCTIONS**

This form is to be completed and returned to:

**Committee to Approve Public Events (C.A.P.E.)  
Parks, Recreation, and Cultural Services Department  
910 McGill Road  
Kamloops BC V2C 6N6**

Applications will not be entertained from organizations who have not yet forwarded a previous year's financial statement or those who make application after the deadline of March 8th each year. For all applicants desiring beer gardens on City property, an application fee of \$159.20 must accompany the application. Applications will not be processed without the fee. Permit fees will only be returned to applicants whose requests are not approved. Applications must be completed by tournament organizers. Future correspondence will only be with tournament organizers.

1. Name: \_\_\_\_\_  
 Group or Organization: \_\_\_\_\_  
 Address: \_\_\_\_\_ Postal Code: \_\_\_\_\_  
 Phone: (Work) \_\_\_\_\_ (Home) \_\_\_\_\_
2. Beer Garden Operator (if different from tournament organizer) \_\_\_\_\_  
 Address: \_\_\_\_\_ Postal Code: \_\_\_\_\_  
 Phone: (Work) \_\_\_\_\_ (Home) \_\_\_\_\_
3. Description of Proposed Event: \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_
4. Location of Proposed Event: \_\_\_\_\_  
 \_\_\_\_\_
5. Date(s) of Proposed Event: \_\_\_\_\_
6. Hours of Sale: \_\_\_\_\_
7. Type of Security and Control to be Provided: \_\_\_\_\_  
 \_\_\_\_\_
8. For what charitable or public purpose will the proceeds from the sale be used?  
 \_\_\_\_\_  
 \_\_\_\_\_

Signed by: \_\_\_\_\_  
Position: \_\_\_\_\_

**C.A.P.E. USE ONLY**

**Parks, Recreation, and Cultural Services Department**

Reviewed by: \_\_\_\_\_

Approval Date: \_\_\_\_\_

And Comments: \_\_\_\_\_

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Rejection Dates: \_\_\_\_\_

And Comments: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Copies forwarded to: RCMP  
Recreation Clerk  
Parks, Recreation, and Cultural Services Department  
Parks Operations Supervisor - Maintenance