



**CITY OF KAMLOOPS
DEVELOPMENT AND ENGINEERING SERVICES DEPARTMENT**
Phone: 250-828-3392 Fax: 250-828-7848

ROAD RIGHT-OF-WAY USAGE PERMIT

Registered Name: _____		
Business Address: _____		
Postal Code: _____	Telephone: _____	Fax: _____
Traffic Control Supervisor: _____		Telephone: _____
Location of Work: _____ _____		
Road Closure Information: _____		
Permit Valid From: _____	To: _____	
(START TIME/DATE)	(COMPLETION TIME/DATE)	
Plan of Suggested Traffic Control Attached: <input type="checkbox"/> Yes	Figure: _____	
<input type="checkbox"/> As discussed		
Detour Route: _____		
Nature of Work: _____		
Plans Approved By: _____	On: _____	
	(DATE)	

Permit Processing Fee: \$25 Lane Usage Fee: \$ _____ Total: \$ _____
(as per City of Kamloops Road Right-of-Way Usage By-law)

The applicant is hereby authorized to temporarily close the above named street at the designated location. Any excavation in or under the above named street must have prior approval of the appropriate City department and comply with the following conditions:

1. It is the responsibility of the applicant to comply with City of Kamloops insurance requirements.
2. It is the responsibility of the applicant to enforce traffic control measures and erect the appropriate signs and control devices in accordance with the *British Columbia Traffic Control Manual for Works on Roadways* for work on roadways.
3. It is the responsibility of the applicant to abide by the City of Kamloops Road Right-of-Way Usage By-law No. 24-23, 1984, and amendments thereto.
4. It is the responsibility of the applicant to notify owner/occupants of properties where access is directly affected in writing in advance of the approved road and/or sidewalk closure.
5. The City of Kamloops Development and Engineering Services Department will notify the RCMP, Kamloops Fire Rescue, Ambulance, Transit and Central Maintenance, and By-law Services of this closure.
6. It is the responsibility of the applicant to verify the location of all utilities prior to commencing any excavations.
7. All backfilling and surface replacement shall be to City standards. The road surface and sidewalk must be replaced no later than 24 hours after backfilling. All curbs and other works which have been removed must be replaced within one week (7 days) of backfilling. Upon completion of the works, the road must be swept and flushed.
8. The applicant must keep copy of the permit and the business licence on site.

Comments: _____

Approved by: _____ Date: _____ Permit No.: _____

Permittee: _____

Representative (Please Print) Signature Date

For information call: 250-828-3392 - 8:30 a.m. to 4:30 p.m. weekdays