



TERMS AND CONDITIONS - EVENT KIT TRAILER

Initial

1. This permit is not transferable and valid for days stated only.

Start/Pickup Date: _____ Return Date: _____

Location of Event: _____

2. Total cost is \$150. A non-refundable deposit of \$50 is required at time of booking. The balance of \$100 is payable when the Event Kit Trailer is picked up.

3. This permit is not valid until signed by both the Permittee and a City of Kamloops Employee.

4. This permit may be cancelled at any time without notice by the City of Kamloops.

5. Prior to the use of the Event Kit Trailer, the Permittee and a City Employee will do a visual inspection of the exterior to determine any obvious pre-existing damage, and review the completed master checklist.

6. The City of Kamloops will purchase an ICBC Comprehensive General Liability Insurance Policy with a minimum of \$5,000,000 (five million dollars) coverage. The deductibles will be a collision deductible \$300 (three hundred dollars) and comprehensive deductible \$300 (three hundred dollars). The Permittee is responsible for these deductibles.

The Permittee's towing vehicle comprehensive general liability insurance must be in the amount of \$2,000,000 (two million dollars). A copy of the towing vehicle's insurance must be attached to this permit

The Permittee is responsible for the replacement of any and all items that are damaged, lost, misplaced, stolen, etc.

7. Upon return of the Event Kit Trailer, the Permittee and a City Employee will do a visual inspection of the Event Kit Trailer together.

8. The Permittee agrees to pay a \$200 damage deposit to be returned under the following conditions:
- The trailer has not sustained any damage to the interior or exterior;
 - The trailer has been organized; and
 - The exterior has been freshly washed.

9. Extraordinary cleanup and/or damage will be charged to the Permittee at cost. Normal wear and tear of items is expected.

10. The permitted use of the Event Kit Trailer will be within the City of Kamloops only.

11. Payment will be in the form of cash/credit card/Interac/cheques only.

I HAVE READ AND UNDERSTAND THESE TERMS AND CONDITIONS.

Legal Name of Individual/Corporation/Team/Group/Society
(please print)

Permittee Authorized Name (print name)

Permittee Authorized Signature

Date

Contract Number

City Employee Name (print name)

City Employee Signature

Date



TOURNAMENT CAPITAL OF CANADA EVENT KIT - MASTER CHECKLIST

Please ensure the following items are in the Event Kit Trailer prior to the trailer's return to the City of Kamloops:

Inflatable Archway

- Fan
- Stakes and Tethers
- Extension Cords
- Arch

Sound System

- Stand
- System
- Bag of Cables

Other Items

- Generator and Gas Can
- Time Clock and Button Mech/Cables
- 10 x 20 Tent (Please do not remove canopy!)
- 42 Safety Vests
- 5 Radios
- 4 "Race in Progress" Signs
- 3 - 5 ft. "Slow/Stop" Signs
- 2 Handheld "Stop/Slow" Signs
- 12 Clipboards

Other Items

- Rope
- Tool Kit
- 2 Stop Watches
- 3 First Aid Kits
- Variety of "No Parking" Signs
- Flashlight
- Bungee Cords
- 10 Pylons

Are any items missing? If so, please itemize:



Driver's (Left) Side



Passenger (Right) Side



Rear View

Comments: _____

Permittee Authorized Signature

Date

City Employee Signature

Date